

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Margarets Hall, St Margarets Street, Bradford on Avon, BA15 1DE
Date: 13 May 2015
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin, Cllr Magnus Macdonald and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Area Manager
Kevin Fielding – Democratic Services Officer
Emma Coombs - Community Youth Officer
Andrew Osborn – Head of Adult Care Commissioning

Town and Parish Councillors

Bradford on Avon Town Council – John Potter & Mike Roberts
Limpley Stoke Parish Council – Peter Wyatt

Partners

Wiltshire Police – Inspector Chris Chammings
BoACAN – Jim Lynch
Local Youth Network – Skye May & Cherry Riley
Isabel Martindale – Bradford on Avon Seniors Forum

Total in attendance: 40

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman and Vice-Chairman</u></p> <p>Cllr Magnus Macdonald was elected Chairman of the Bradford on Avon Area Board for the forthcoming year.</p> <p>Cllr Ian Thorn was elected Vice-Chairman of the Bradford on Avon Area Board for the forthcoming year.</p>
2	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Bradford on Avon Local Youth Network – Cllr Ian Thorn</p> <p>Community Area Transport Group (CAT-G) – all members invited to attend.</p> <p>Bradford on Avon Neighbourhood Plan Steering Group – Cllr Ian Thorn</p> <p>Bradford on Avon Air Quality Alliance Steering Group – Cllr Rosemary Brown & Cllr Magnus Macdonald</p> <p>Shadow Campus Operations Board (COB) – Cllr Magnus Macdonald</p>
3	<p><u>Welcome</u></p> <p>The Chairman welcomed everybody to St Margaret’s Hall.</p> <p>The Chairman introduced the Area Board members and the Wiltshire Council officers present.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mike Franklin – Wiltshire Fire & Rescue Service and Maggie Novotni – Wingfield Parish Council.</p>
5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6	<p><u>Minutes</u></p> <p>Decision</p>

	<ul style="list-style-type: none"> • The minutes of the Bradford on Avon Area Board meeting held on 11 March 2015 were signed as the correct record. • The minutes of the Local Youth Network Management Group held on 13 April 2015 were signed as the correct record.
7	<p><u>Chairman's Announcements and Updates</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • School Organisation Plan: draft strategy available in June • Universal Credit: now operational in Wiltshire • Dementia Awareness Week, 17-23 May: New Bradford on Avon Memory Café launched at The Dog and Fox PH <p>The Chairman thanked Cllr John Potter for his two years serving as Mayor of Bradford on Avon.</p> <p>The following Updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police – Inspector Chris Chammings • Wiltshire Fire and Rescue Service. • Public Health Briefing – April. • Healthwatch Wiltshire – April.
8	<p><u>Local Youth Network Update</u></p> <p>Emma Coombs – Community Youth Officer and youth representatives gave a short update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • There had been good feedback from LYN members, with meetings being very positive. • The LYN was looking to recruit further members, and are representatives appointed. • Next LYN meeting – Monday 15 June 2015.

	<ul style="list-style-type: none"> • Emma Coombs was currently working with Holt, Winsley and Westwood young people. <p>The Wiltshire Councillors were asked ratify four LYN Management Group funding recommendations:</p> <ul style="list-style-type: none"> • Holt Youth Club £3,000 – agreed. • Young Curators Programme £1,200 – agreed. • Relateen £2,000 – agreed. • Creative Youth Engagement in BA15 £1,500 – agreed. <p>The Chairman thanked Emma Coombs and the youth representatives for their update and good work on the funding recommendations.</p>
9	<p><u>Local NHS Plans</u></p> <p>Jo Cullen from the Wiltshire Clinical Commissioning Group and Dr James Heffer GP and Amanda Brookes from the Bradford on Avon and Melksham Health Partnership gave an update and outlined the rollout of integrated health and social care ‘community teams’ and the CCG adult community services.</p> <p>Points made included:</p> <p>Integrated Health & Social Care</p> <ul style="list-style-type: none"> • Seamless services centred around you in your home. • To only have to tell your story once <p>What is an integrated team?</p> <ul style="list-style-type: none"> • Clinical leadership: GPs working with primary healthcare and community care workers from the NHS, social care and other agencies. • Community leadership: A vitally important role in supporting and shaping local services. <p>The benefits</p> <ul style="list-style-type: none"> • If you have a number of ongoing health concerns integrated care is right

	<p>for you.</p> <ul style="list-style-type: none"> • We want it to be easier for you to get back on your feet, to keep you out of hospital and to help you maintain the independence you need to stay at home or in your local community. <p>What's happening in Bradford on Avon?</p> <ul style="list-style-type: none"> • Multi disciplinary meetings – twice a month. • Joint initiatives with Integrated Teams: Leg Club, Memory Café, Balance and Falls Class. • Next steps, a joint list of patients to manage – vulnerable people at risk of hospital admission. <p>Questions from the floor included:</p> <ul style="list-style-type: none"> • What is happening with the Health Centre in Station Road? <ul style="list-style-type: none"> <i>a. The partners are currently looking at an extension to the building, to give more space. Not looking to move out of the Station Road building.</i> • Is there any free parking opposite the Health Centre? <ul style="list-style-type: none"> <i>a. No.</i> • Will the Centre be closed during the building of the extension? <ul style="list-style-type: none"> <i>a. No, the Health Centre would continue to operate as normal.</i> <p>The Chairman thanked Dr Heffer and Amanda Brookes for their update.</p>
10	<p><u>Services to the Elderly</u></p> <p>Andrew Osborn – Head of Adult Care Commissioning at Wiltshire Council – gave a preview to a forthcoming workshop to be held to discuss the services needed by the elderly in the Community Area. He also made a request for the Area Board to nominate an Older Persons Champion and a Carers Champion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Significant changes in the way people were supported to be independent • Care Act implemented April 2015

	<ul style="list-style-type: none"> • CCG currently tendering Community Health Services • That Wiltshire Council wanted to talk with area boards and people in the community about how best to support people and would be holding a workshop on Thursday 16 July 2015 in Bradford on Avon. • That Wiltshire Council and Healthwatch Wiltshire had launched a new Information website – “Your Care, Your Support Wiltshire”. <p>Market Position Statements</p> <ul style="list-style-type: none"> • The purpose of this statement was to inform each Community Area Board of current service provision and uptake of community services, support and accommodation; and to inform the council’s commissioning intentions to develop and support services that reflect the aspirations and wishes of older people living in Wiltshire. <p>Older Peoples and Carers Champions</p> <ul style="list-style-type: none"> • A way to engage with communities. • Voluntary roles but with admin support. • Act as link between the Council and communities on older peoples and carers issues. • Regular meetings with champions to exchange information, influence service developments, feedback issues. • Further discussions to finalise the details with communities. <p>Older Persons Champion and a Carers Champion.</p> <p>Representatives of Wiltshire Heights Care Home advised that they be happy to nominate a member of staff for this role. Isabel Martindale also advised that she would notify the Seniors Forum of the roles.</p> <p>The Chairman thanked Andrew Osborn for his presentation.</p>
11	<p><u>Magna Carta 800th Anniversary Celebrations</u></p> <p>Peter Dunford - Community Area Manager, Wiltshire Council gave an update on the preparations for the 800th anniversary celebrations of the Magna Carta and opportunities for involvement.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> • 2015 - national anniversary - want local communities at the heart of activities. • Community areas invited to take part in a modern day pageant – from Salisbury Market Square to the Cathedral Close on 15 June. • The procession is opportunity to showcase each area and its heritage as a float, giant, theatre production etc... • An opportunity to create a modern day Magna Carta (charter) and flags to reflect this. <p>Bradford on Avon Pageant</p> <ul style="list-style-type: none"> • Made in Bradford on Avon running a workshop in The Vaults to decorate the BoA Baron and to make costumes and banners for the Pageant. Coming soon! • Bradford on Avon ‘theme’ based on the heritage and culture of the area – to include wool, rubber and bicycles! All creative ideas welcome. • 20 volunteers sought for the Pageant in Salisbury on the evening of Monday 15th June. <p>The Chairman thanked Peter Dunford for his update.</p>
12	<p><u>Big Pledge - Make a Difference Campaign 2015</u></p> <p>Peter Dunford - Community Area Manager, Wiltshire Council introduced a short DVD film outlining Wiltshire Council’s Big Pledge Campaign 2015, which challenges people to get healthy, volunteer or make a positive change in 2015.</p> <p>Make a difference to your health and wellbeing:</p> <ul style="list-style-type: none"> • take the sugar swap challenge and reduce your sugar intake for 21 days • be sun aware and protect your skin during May to September • eat a rainbow by increasing your fruit and vegetable intake to at least five a day for 30 days or more • get active by increasing your physical activity for 30 days or more or by taking part in the <u>Big Pledge activity challenge</u>

	<ul style="list-style-type: none"> • stop smoking for 30 days • be alcohol aware by having at least two or three alcohol free days a week • improve your wellbeing by taking time out to do something you enjoy at least three times a week <p>Make a difference in your community:</p> <ul style="list-style-type: none"> • volunteer at least once a month from May to September • fundraise for a local charity • perform an act of kindness by helping someone in your neighbourhood during May to September • get your community active by encouraging people you know to do more physical activity • be dementia friendly and <u>become a dementia friend</u> <p>The Chairman thanked Peter Dunford for his update.</p>
13	<p><u>Community Grant Funding</u></p> <p>Community Grant Scheme Review 2014/15 report contained in the agenda pack was noted.</p> <p>Community Grant Scheme applications</p> <p>The Wiltshire Councillors were asked to consider four applications seeking 2014/15 Community Area Grant funding:</p> <p>Decision West Wilts Esprit Gymnastics Club awarded £1,000 towards a new training bar and set of menss rings. Reason <i>The application meets grant criteria 2015/16.</i></p> <p>Decision Bradford on Avon Bowls Club awarded £1,594 towards replacement windows and door. Reason <i>The application meets grant criteria 2015/16.</i></p> <p>Decision</p>

	<p>Bradford on Avon Cycle Festival awarded £3,000 towards, signing, barriers, road closure and banners, with the condition that local village communities were involved in the event and parish councils and others could contribute up to £1,000 match funding towards costs.</p> <p><i>Reason</i> <i>The application meets grant criteria 2015/16.</i></p> <p>Decision Bradford on Avon and Melksham Health Partnership awarded £1000, with an additional £500 provided by Wiltshire Heights Care Home, towards a new Memory Café at the Dog and Fox Public House.</p> <p><i>Reason</i> <i>The application meets grant criteria 2015/16.</i></p>
14	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 15 July 2015 - Westwood Social Club.
15	<p><u>Close</u></p>